

## Frequently Asked Questions....

### How do I register?

You may register **May 1 thru October 7** by completing the Registration/Application Form (sent to participating schools in May) and mailing it to CESA #7/WIAD, 595 Baeten Road, Green Bay, WI 54304. Registration Form is also available to download from the WIAD website: [www.WIAD.org](http://www.WIAD.org).

Your team is officially registered upon application approval by the WIAD Office. You will receive an acknowledgement memo – approximately three working days after WIAD has received the team's registration form. If you do not receive acknowledgement a week after registering, contact the WIAD Office.

**Note: After Oct. 7, a late payment fee is applied; late registrations will NOT be accepted after Oct. 14.**

### Where do I find a program schedule?

Registration and roster deadlines and all competition dates are listed on the Schedule of Events (page 1) of the Competition Handbook and are also posted on the website.

### When do we pay the entry fee?

**Anytime from May 1 to October 7.** Do not delay in sending in your Team Registration Form because you don't have the entry fee. By sending in this form, you will be put on the active registration list and will receive materials and all communications. **All entry fees are non-refundable.** Your team registration also assumes the commitment to accept the opportunity to advance to the next level of competition when the team score warrants it.

### What if I have extra students that I want to test at the Local round?

The Academic Decathlon Program allows a school to register more than one team. In this way, you can give the Academic Decathlon experience to more students than your official team. Each additional team is charged a reduced \$50 entry fee from the first team. However, only one team from a school may advance to Regional Competition. Your regional team may be comprised of a combination of students from your local teams.

Per May 2008 Board approval, additional alternates (1-5 students), short of a full nine-member team, are also allowed to take the Local tests– with their registered team – for a “reduced fee.”

Note: Alternate team members will NOT be eligible to receive award ribbons. Contact the WIAD Office for more information.

### Can I take a student whose GPA places them in the Scholastic range and have that student compete at the Varsity level?

**No. A student may test UP to a higher level, but not DOWN.**

For placement on the team roster, a Varsity student can test at any level. A Scholastic student can test at the Scholastic level or may be moved **up** to test at the Honor level. An Honor student can **ONLY** test at the Honor level.

### What if we don't get enough students to have nine on the team?

At the Local level, you still have an official team if you have at least two Honor, two Scholastic, and two Varsity students. Or.....

#### **1. You may test with an “incomplete team” (less than six students) for the experience.**

Students are still eligible for individual award ribbons. This may help you to develop your team for next year. You would want to fill your roster, though, if the team would advance to Regional Competition.

## Frequently Asked Questions, cont.

**2. Cooperative teams may be formed — providing one or both schools do not have a team.** Approval of the union is required from both school administrations. The cooperative team shall compete in the largest enrollment division among the two schools. A Cooperative Team Application is available through WIAD. The application must be submitted to WIAD by the Local Competition registration deadline.

### When are transcripts due?

Transcripts must be submitted at the Local Competition site. Failure to submit official transcripts will result in team disqualification. **It is the school's responsibility to verify that each student is eligible to compete at their A, B & C level according to Decathlon GPA Guidelines.** All transcripts are forwarded to the WIAD Office for verification of the eligibility of your team for regional advancement.

### Do we need to purchase USAD® materials?

To be competitive and give your students the best opportunity for success in advancing to the next level of competition, you must have the USAD® curriculum materials, including the assigned novel and the Study Guide. USAD® produces a music CD with all the selected excerpts needed for the audio portion of the music test, an Art Booklet with reproductions of the selected pieces of art, and Resource Guides for each of the written test subjects.

### What if I have a student who was home-schooled?

Home-schooled students may participate if the school/district, that they would normally attend, allows home-schooled students to participate in other extracurricular activities. If the State Director allows home-schooled students to participate, **these students will automatically be classified as HONOR "A" students;** there are only three "HONOR" students per team.

### When should we start?

Get organized in the spring. Start recruiting potential team members so they can listen to the music CD and read the novel over the summer. Order your study materials from USAD® in May for August distribution. **Attend the fall Coaches' Workshop.**

**Essay Writing – can we use a word processor or dictionary to write the essay?** NO.

### Can an alternate student submit a written essay?

YES, an alternate student for Regional Competition is allowed to write the essay with the team within the dates specified (test window) by the State Director.

**Coach may request up to three EXTRA essay booklets for alternate students if coach had a double team at Local Competition, or if he carried alternates on his local team.**

E-mail request to [acadec@cesa7.k12.wi.us](mailto:acadec@cesa7.k12.wi.us) two weeks prior to Essay Test Window.

### What if I have a sick or missing student during the essay test window?

**There is no make-up of the essay test.** All students must write during the test window. Absent students (regardless of reason) will receive a "0" score.

### When do we receive test answer sheets for Regional Competition?

Test answer sheets are **not** sent to the coach, as is done for Local Competition. Test answer sheets are provided for the students in the testing rooms at each site.

### What if I have a question on a course's content?

Contact State Director for verification at [mritchie@wiad.org](mailto:mritchie@wiad.org)