

WISCONSIN ACADEMIC DECATHLON



TRANSCRIPT VERIFICATION INFORMATION

At Local Competition, each high school will submit official transcripts to the Test Director to verify eligibility of team members — according to WIAD guidelines.

The process used by the verifier should be demonstrated on the transcripts.

Coach: Please see that the person who will be determining the qualified Grade Point Averages for your team receives this information.

High Schools that have their own number grading system must submit the written policy and hand-calculated conversion along with the Official Student Transcripts.

The grade point average for each team member
MUST BE VERIFIED
in accordance with Academic Decathlon guidelines*.

SHOW YOUR CALCULATIONS ON EACH TRANSCRIPT!!!!

Only Official Transcripts for each student are submitted to the Local Test Director on Competition Day.

Failure to test in the proper category will result in disqualification.

***Note:** Should your team qualify to compete in the head-to-head or online National Competitions in April, transcripts must be verified using the **USAD® GPA Calculation Method.**

Go to www.usad.org (GPA Computation) for instructions and worksheet.

GUIDELINES AND INSTRUCTIONS FOR VERIFYING GRADE POINT AVERAGES

1. Review sheet on "**ELIGIBILITY GUIDELINES**" on pages 15-16.
2. Refer to expanded listing of course titles that might be used – see pages 31-32.
3. Grades from the following time periods should be considered in computing the GPA for the Academic Decathlon:
 - Twelfth graders — All of tenth grade, all of eleventh grade, plus summer session between tenth and eleventh, and between eleventh and twelfth.
 - Eleventh graders — All of ninth grade, all of tenth grade, plus summer sessions between ninth and tenth, and between tenth and eleventh.
 - Tenth graders — All of eighth grade, all of ninth grade, plus summer sessions between eighth and ninth, and between ninth and tenth.
 - Ninth graders — All of seventh grade, all of eighth grade, plus summer sessions between seventh and eighth, and between eighth and ninth.
4. **Count grades only at face value. NO PLUS OR MINUS GRADES ARE TO BE USED.**
The letter grade on transcript must be used. For 9th grade students, you must obtain their 7th & 8th grade transcripts and all eligible quarter grades must be used in the GPA calculation unless the grade report shows Semester Averages – then you can use the semester average for each course. Each quarter grade counts as one course regardless of any credits.
5. **DO NOT USE the Cumulative GPA as Listed on Student's Official Transcript.**
For purposes of Academic Decathlon, this must be recalculated.
6. Review each student transcript as follows: **(See sample transcripts on pages 33-37)**
 - a. Cross out course grades received in prior years that are not to be counted. Refer to #3 above.
 - b. Cross out (draw a single line through) the courses **not** eligible for the Decathlon GPA.
 - c. Count all letter grades as follows; disregard credits and plus and minus:
(no changes for weighted grades)
 - A's = 4 points
 - B's = 3 points
 - C's = 2 points
 - D's = 1 point
 - F's = 0 points
 - d. **Add up total point for all qualified semesters and divide this by the total number of courses used = GPA.**
7. Submit transcripts for each student on the roster to the Test Director at Local Competition.
8. If you have any questions, call or email the State Director at mritchie@wiad.org

Show computations on each student's transcript!

An error in determining the qualified GPA of student could result in the disqualification of student and/or team standing.

NOTE: Transcripts are not checked by the State Director prior to Local Exams. It is the school's responsibility to verify that each student is eligible to compete at their A, B or C level according to Academic Decathlon GPA Guidelines.

Official Team Transcripts are to be submitted to the Local Test Director on Competition Day. Only students whose transcripts were turned in at the Local Competition will be eligible for participation in the competition.

WISCONSIN ACADEMIC DECATHLON

ACADEMIC COURSE GRADES FOR GPA

Conversion:

Honor	3.75 – 4.00 GPA	A = 4	90 - 100	= 4
Scholastic	3.00 – 3.74 GPA	B = 3	80 - 89	= 3
Varsity	0.00 – 2.99 GPA	C = 2	70 - 79	= 2
		D = 1	60 - 69	= 1
		F = 0	59 - Under	= 0

Acceptable Courses — The nature of the course is based on theoretical-based skills.

The assessments are objective in nature. Courses that directly deal with the theoretical content within Academic Decathlon should be figured into the student's Grade Point Average.

Academic Business Courses	Foreign Language
Accounting	Geography
Accounting - Computerized	Group Problem Solving (Communications)
Basic Business Economics	History
Business Concepts	Humanities
Business Management	Imp Academic Skills
Consumer Economics	Journalism
International Business	Marketing (Theory)
Intro to Business	Math
Principles of Business	Probability & Statistics
Agri-Business	Music Appreciation
Agri-Science (Theory)	Music History
American Government	Music Theory
Anatomy	Oral Communications
Anthropology	Philosophy
Astronomy/Space	Physics
Art Appreciation	Principles of Technology (Science)
Art History	Psychology
Basic Communications	Science
Botany	Earth Science
Business Law	Social Studies (Contemporary Issues)
Computer*	Sociology
Computer Literacy	Speech (Forensics)
Computer Science (Theory)	Writing
Programming Language	Zoology
Visual Basics (Theory)	
Creative Writing	
Criminal Law (Justice)	
Debate	
Drama Comp (English)	
Ecology	
Economics	
Engineering Design (Theory)	
Engineering Principles	
English/Language Arts	

THIS IS ONLY A GUIDE

Inquiries regarding borderline courses should be referred to the State Director, who will make the determination based on the academic nature of the course and the course syllabus.

The State Director shall implement the determination uniformly throughout the state. The decision of the State Academic Decathlon organization and/or the State Director, with regard to which course grades are applied to the Academic Decathlon® GPA tabulation, is final.

* A computer course should only be accepted if the course is textbook-based and can be classified as more "academic in nature," where students are tested through objective methods (quizzes, exams, etc.). You may be asked to provide the course syllabus to the State Director for an official ruling.

WISCONSIN ACADEMIC DECATHLON

ACADEMIC COURSE GRADES FOR GPA

Conversion:

Honor	3.75 – 4.00 GPA	A = 4	90 - 100	= 4
Scholastic	3.00 – 3.74 GPA	B = 3	80 - 89	= 3
Varsity	0.00 – 2.99 GPA	C = 2	70 - 79	= 2
		D = 1	60 - 69	= 1
		F = 0	59 - Under	= 0

Unacceptable Courses — *How to, skill-type; non-book learning; Lab/hands-on courses*

The nature of the class is performance based. The skills that are developed in these classes tend to be more technical/vocational or hands-on (non-book). A majority of the student's grade is performance-based, subjective in nature vs. a theoretical, objective-based skill.

A course on Academic Decathlon would NOT be counted towards a student's GPA.

Academic Decathlon – see note	Metal Procedures
Agriculture	Morality & Issues
Agriculture Equipment	Multi-Media Communications
American Sign Language	Personal Finance
Architectural Drawing	Personal Law
Art: Ceramics, Drawing, Multi-Cultural, Sculpture	Photography
Astronomy (unless a Science credit)	Physical Education
Automotive	Poetry
Aviation	Printmaking
Band/Chorus/Orchestra/String	Record Keeping
Child Development	Religion
Computer*	Shop
Computer Applications, Information	<i>Shorthand/Speed Writing; Speed Reading</i>
Keyboarding, Lab, Micro Applications,	Stage Craft
Software Courses (Auto Cad)	Theater Arts
Desk Top Publishing, Intro to Computers	Typing
Computer Service Maintenance, Web Design	Veterinary Science (unless theory-based)
Networking, Access, Excel	Vocational Education Courses
Current Events (unless Social Studies)	Woodworking
Drafting	Word Processing
Drama	Yearbook
Driver's Education	
Electronics	Note: A course specifically identified as
Engineering Graphics	Academic Decathlon <u>cannot</u> be counted
Ethic Law (Theology)	toward GPA per USAD® directive, as of the
Family and Consumer Education (FACE)	2001-2002 school year.
Food Science	
Graphics	
Health Education	
Home Economics	
Horticulture	
Independent Study	
Industry	
Jewelry	
Leadership	
Mechanical Drawing	
Media Studies	
Medical Ethics	
Medical Terminology (technical course)	

THIS IS ONLY A GUIDE

Inquiries regarding borderline courses should be referred to the State Director, who will make the determination based on the academic nature of the course and the course syllabus. The State Director shall implement the determination uniformly throughout the state. The decision of the State Academic Decathlon organization and/or the State Director, with regard to which course grades are applied to the Academic Decathlon® GPA tabulation, is final.

* Computer courses with independent projects, subjective assessments, and more performance-based curriculum are classified as unacceptable. You may be asked to provide the course syllabus to the State Director for an official ruling.

Middle School Transcript
 Street Address
 City, State, Zip

Student Name: Jane Doe
 Current Status: **Freshman Sample #1**

SAMPLE TRANSCRIPT
Freshman Student #1
 Need to use 7th & 8th Grade
 Coursework to calculate GPA's

Official Transcript

Grade 7 (Middle School)

Course Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Science	A-	B+	B+	A-
Tech Ed	A			
Lang. Arts/Reading	B	A-	B	B
Independent Study	A	A		
Social Studies	A-	A-	B-	A-
Family Living		B		
Music				A
Art			B+	
Algebra	B+	B	A-	B
Physical Education	A	A	A	A
Health	A	A	A	A
Chorus			A	A
Band	B	B+	A	A

Steps for Determining GPA:

1. Use only the **previous 2 years** of courses and grades and the **summer** in between for each student.
2. **Draw one line** through any courses & grades that do **NOT** qualify under Decathlon standards — refer to handbook pages 31-32.
3. Count all letter grades at face value as indicated in the handbook. Disregard credits and plus/minus. **In this example, there are NO semester grade averages so you must use all the quarter grades as shown.**
4. Add up total points of courses for all qualified semesters and divide this by the total number of courses used = qualified GPA.

Official Transcript

Grade 8 (Middle School)

Course Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Science	B	C	B-	C-
LA/Reading	C+	C+	C	C-
Physical Education	A		A	A
Social Studies	C	C	C+	C
Family Living			C	
Geometry	B	B-	B+	C
Tech Ed				D
Band	C+	A-	A+	A+
Chorus	A-	A-	A-	A-

Show your work! ↓

$A - 7 \times 4 = 28 \text{ pts.}$
 $B - 14 \times 3 = 42 \text{ pts.}$
 $C - \underline{11} \times 2 = \underline{22 \text{ pts.}}$
 32 courses 92 points
 $92 \div 32 = 2.875$
Varsity Student

Middle School Transcript
 Street Address
 City, State, Zip

Student Name: John Doe
 Current Status: **Freshman Sample #2**

SAMPLE TRANSCRIPT

Freshman Student #2

Need to use 7th & 8th Grade
 Coursework to calculate GPA's

Official Transcript

Grade 7 (Middle School)

Course Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Science	A-	B+	B+	A-
Tech Ed	A			
Lang. Arts/Reading	B	A-	B	B
Independent Study	A	A		
Social Studies	A-	A-	B-	A-
Family Living		B		
Music				A
Art			B+	
Algebra	B+	B	A-	B
Physical Education	A	A	A	A
Health	A	A	A	A
Chorus			A	A
Band	B	B+	A	A

Steps for Determining GPA:

1. Use only the **previous 2 years** of courses and grades and the **summer** in between for each student.
2. Draw one line through any courses & grades that do **NOT** qualify under Decathlon standards — refer to handbook pages 31-32.
3. Count all letter grades at face value as indicated in the handbook. Disregard credits and plus/minus. In the **Grade 7** example, there are **NO** semester grade averages so you must use **all the quarter grades** as shown.
 In the **Grade 8** example, there are **semester averages** so you must **use semester grades only**.
4. Add up total points of courses for all qualified semesters and divide this by the total number of courses used = qualified GPA.

Official Transcript

Grade 8 (Middle School)

Course Description	Qtr 1	Qtr 2	Sem 1	Qtr 3	Qtr 4	Sem 2
Social Studies 8	B-	B	B	B	A	A-
Language Arts 8	B	B-	B	B-	B	B-
Math 8	C+	C	C+	B-	C	C+
Science 8	C	B-	C+	B-	C	C+
Band	S	S	S	S	S	S
Choir	S	S	S	S	S	S
Spanish			A			
Health		A		A		
Reading 8	A	A-	A-	A-	A-	A-
Phy Ed						

Show your work!

$A - 11 \times 4 = 44 \text{ pts.}$
 $B - 12 \times 3 = 36 \text{ pts.}$
 $C - 4 \times 2 = 8 \text{ pts.}$
 27 courses 88 points

 $88 \div 27 = 3.259$
Scholastic Student

High School Transcript
 Street Address
 City, State, Zip

Student Name: John Doe
 Current Status: **Sophomore Sample**

SAMPLE TRANSCRIPT
Sophomore Student
 Need to use 8th & 9th Grade
 Coursework to calculate GPA's

Official Transcript

Grade 8 (Middle School)

Course Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	Final
Art		A			
Band	A-	A-	A-	A	
Chorus	A-	A	A-	A	
Comm. Reading	A-	B+	A	A-	
Comm. Writing	C+	B+	A	A	
Expl. Careers	B				
Expl. Enterp.			A		
History	B+	A-	A-	A	
Math	B	A-	A-	A-	
Phy. Ed.	A	A	A-	B	
Science	B+	A-	A-	A	
Spanish I	B-	A-	A-	A-	A-
Tech Tools				A	

Steps for Determining GPA:

1. Use only the **previous 2 years** of courses and grades and the **summer** in between for each student.
2. Draw one line through any courses & grades that do **NOT** qualify under Decathlon standards — refer to handbook pages 31-32.
3. Count all letter grades at face value as indicated in the handbook. Disregard credits and plus/minus.
4. Add up total points of courses for all qualified semesters and divide this by the total number of courses used = qualified GPA.

In the **Grade 8** sample, there are **NO** semester grade averages, so you use **all** the **quarter grades**.

Official Transcript

Grade 9 (High School)

Course Description	Sem 1	Credit	Sem 2	Credit
Algebra	A	.50	A-	.50
Health9			A	.50
Intro Social Science	A	.50		
Intro Jazz Band	A	.50		
Lang Arts	A	.50	A	.50
Jam Session	A	.50	A	.50
Physical Science	A	.50	A	.50
Phy Ed			A	.50
Spanish II	A	.50	A	.50
Symphonic Band 9	A	.50	A	.50

Show your work!

$$A - 26 \times 4 = 104 \text{ pts.}$$

$$B - 6 \times 3 = 18 \text{ pts.}$$

$$C - 1 \times 2 = 2 \text{ pts.}$$

33 courses 124 points

124 ÷ 33 = 3.757
Honor Student

High School Transcript
 Street Address
 City, State, Zip

Student Name: John Doe

Current Status: **Junior Sample**

SAMPLE TRANSCRIPT

Junior Student

Need to use 9th & 10th Grade Coursework to calculate GPA's

Official Transcript

Grade 9 (High School)

Course Description	Sem 1	Credit	Sem 2	Credit
Algebra I	C	0.500	C	0.500
Band	A	0.500	A	0.500
Choir	A+	0.500	A+	0.500
Driver's Ed			P	0.250
English	B-	0.500	B-	0.500
Life/Health	A	0.500	A	0.500
Physical Science	C	0.500	B	0.500
World History	C	0.500	B	0.500

Steps for Determining GPA:

1. Use only the **previous 2 years** of courses and grades and the **summer** in between for each student.
2. Draw one line through any courses & grades that do **NOT** qualify under Decathlon standards — refer to handbook pages 31-32.
3. Count all letter grades at face value as indicated in the handbook. Disregard credits and plus/minus.
4. Add up total points of courses for all qualified semesters and divide this by the total number of courses used = qualified GPA.

Official Transcript

Grade 10 (High School)

Course Description	Sem 1	Credit	Sem 2	Credit
Ad Phy Ed I	A+	0.500		
Amer Short Stories	B+	0.500		
Band	A+	0.500	A	0.500
Biology	B	0.500	B	0.500
Choir	A	0.500	A+	0.500
Creative Writing			A-	0.500
Drivers Ed	S	0.250		
Geometry	C-	0.500	B	0.500
Novels & Society			B+	0.500
US History I	B-	0.500	B+	0.500

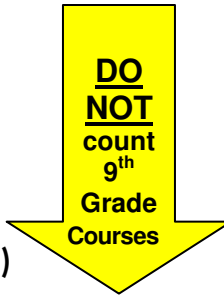
Show your work! ↓

A - 1 x 4 = 4 pts.
B - 11 x 3 = 33 pts.
C - 5 x 2 = 10 pts.
17 courses 47 points

47 ÷ 17 = 2.764
Varsity Student

High School Transcript
 Street Address
 City, State, Zip

Student Name: John Doe
 Current Status: **Senior Sample**



SAMPLE TRANSCRIPT
Senior Student
 Need to use 10th & 11th
 Grade Coursework to
 calculate GPA's

Official Transcript Grade 9 (High School)

Course Description	Sem 1	Credit	Sem 2	Credit
Algebra I	A	0.500	A	0.500
Band	A	0.500	A	0.500
Choir	A+	0.500	A+	0.500
Driver's Ed			P	0.250
English	A	0.500	A	0.500
Fit 4 Life/Health	A	0.500	A	0.500
Physical Science	A	0.500	A	0.500
World History	A	0.500	A	0.500

Steps for Determining GPA:

1. Use only the **previous 2 years** of courses and grades and the **summer** in between for each student.
2. Draw one line through any courses and grades that do **NOT** qualify under Decathlon standards — refer to handbook pages 31-32.
3. Count all letter grades at face value as indicated in the handbook. Disregard credits and plus/minus.
4. Add up total points of courses for all qualified semesters and divide this by the total number of courses used = qualified GPA.

Official Transcript Grade 10 (High School)

Course Description	Sem 1	Credit	Sem 2	Credit
Ad Phy Ed I	A+	0.500		
Amer Short Stories	B+	0.500		
Band	A+	0.500	A	0.500
Biology	B	0.500	B	0.500
Choir	A	0.500	A+	0.500
Creative Writing			A-	0.500
Drivers Ed	S	0.250		
Geometry	A-	0.500	B	0.500
Novels & Society			B+	0.500
US History I	A-	0.500	A-	0.500

Show your work! ↓

Official Transcript Grade 11 (High School)

Course Description	Sem 1	Credit	Sem 2	Credit
Ad Phy Ed I			A	0.500
Algebra II	B+	0.500	B	0.500
Band	A	0.500	A	0.500
Chemistry	B	0.500	A	0.500
Choir	A+	0.500	A+	0.500
English 11	B	0.500	A	0.500
Spanish I	A-	0.500	A-	0.500
US History II	A+	0.500	A	0.500

A - 10 x 4 = 40 pts.
B - 9 x 3 = 27 pts.
C - 0 x 2 = 0 pts.
19 courses 67 points

67 ÷ 19 = 3.526
Scholastic Student