

GUIDELINES AND INSTRUCTIONS FOR VERIFYING GRADE POINT AVERAGES

1. Review sheet on "**ELIGIBILITY GUIDELINES**" on pages 15-16.
2. Refer to expanded listing of course titles that might be used – see pages 31-32.
3. Grades from the following time periods should be considered in computing the GPA for the Academic Decathlon:
 - Twelfth graders — All of tenth grade, all of eleventh grade, plus summer session between tenth and eleventh, and between eleventh and twelfth.
 - Eleventh graders — All of ninth grade, all of tenth grade, plus summer sessions between ninth and tenth, and between tenth and eleventh.
 - Tenth graders — All of eighth grade, all of ninth grade, plus summer sessions between eighth and ninth, and between ninth and tenth.
 - Ninth graders — All of seventh grade, all of eighth grade, plus summer sessions between seventh and eighth, and between eighth and ninth.
4. **Count grades only at face value. NO PLUS OR MINUS GRADES ARE TO BE USED.**
The letter grade on transcript must be used. For 9th grade students, you must obtain their 7th & 8th grade transcripts and all eligible quarter grades must be used in the GPA calculation unless the grade report shows Semester Averages – then you can use the semester average for each course. Each quarter grade counts as one course regardless of any credits.
5. **DO NOT USE the Cumulative GPA as Listed on Student's Official Transcript.**
For purposes of Academic Decathlon, this must be recalculated.
6. Review each student transcript as follows: **(See sample transcripts on pages 33-37)**
 - a. Cross out course grades received in prior years that are not to be counted. Refer to #3 above.
 - b. Cross out (draw a single line through) the courses **not** eligible for the Decathlon GPA.
 - c. Count all letter grades as follows; disregard credits and plus and minus:
(no changes for weighted grades)
 - A's = 4 points
 - B's = 3 points
 - C's = 2 points
 - D's = 1 point
 - F's = 0 points
 - d. **Add up total point for all qualified semesters and divide this by the total number of courses used = GPA.**
7. Submit transcripts for each student on the roster to the Test Director at Local Competition.
8. If you have any questions, call or email the State Director at mritchie@wiad.org

Show computations on each student's transcript!

An error in determining the qualified GPA of student could result in the disqualification of student and/or team standing.

NOTE: Transcripts are not checked by the State Director prior to Local Exams. It is the school's responsibility to verify that each student is eligible to compete at their A, B or C level according to Academic Decathlon GPA Guidelines.

Official Team Transcripts are to be submitted to the Local Test Director on Competition Day. Only students whose transcripts were turned in at the Local Competition will be eligible for participation in the competition.