



2007-08 LRSC Series & Tools

License Renewal Support Center

2007-08 LRSC



<p>LRSC Steering Committee Council <i>All CESA 7 educators are welcome on the Council</i></p> <p>Chris Rogers Co-Coordinator LRSC CESA 7</p> <p>Claire Wick Co-Coordinator LRSC CESA 7</p> <p>Fr. Robert Kroll Superintendent of Schools Diocese of Green Bay</p> <p>Barbara Lundgren District Administrator Kewaunee School District</p> <p>Steve Seyfer District Administrator Gibraltar School District</p> <p>Julie Mayrose Director of Graduate Education Silver Lake College</p> <p>Fritz Erickson Dean of Professional Programs & Graduate Studies, UW - Green Bay</p> <p>Linda Gratz Director CESA 7 Head Start, Manitowoc</p> <p>Carol Conway-Gerhardt Agency Administrator CESA 7, Green Bay</p> <p>Nancy Pfankuch Early Childhood Special Education Program Support Teacher CESA 7</p> <p>David Picard Educational Director Kettle Moraine Correctional Institution</p> <p>Linda Helf Reading Specialist Manitowoc Public Schools</p>	<p style="text-align: center;">Purpose</p> <p>License Renewal Support Centers were established by the Wisconsin Department of Public Instruction to provide assistance to educators seeking license renewal. Cooperative Educational Service Agency (CESA) 7 was designated to be one of 16 centers in Wisconsin. The primary purpose of these centers is to provide PI 34 license renewal support services to Wisconsin educators who wish to renew their license using a Professional Development Plan (PDP) process. Through collaboration with regional partners and the DPI, the CESA 7 LRSC is able to provide quality staff development and resources for Initial Educators and Professional Educators.</p> <p style="text-align: center;">For Further Information</p> <p style="text-align: center;">Registration & Content</p> <p style="text-align: center;">CESA 7 LRSC Co-Coordinators:</p> <p style="text-align: center;">Chris Rogers, ESEA Coordinator 920-617-5640 crogers@cesa7.k12.wi.us</p> <p style="text-align: center;">Claire Wick, SIS Specialist 920-617-5647 cwick@cesa7.k12.wi.us</p> <p style="text-align: center;">Website: www.cesa7lrsc.org FAX: 920-492-5965</p> <p style="text-align: center;">Funding Support</p> <p style="text-align: center;">CESA 7 LRSC is partially funded by a grant from the Wisconsin Department of Public Instruction.</p>
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2007-08 CESA 7 LRSC Series Summary



Date	Presenter	Event	Location
Sept. 19, 2007; Oct. 10, 2007; Nov. 28, 2007; Jan. 24, 2008; Mar. 5, 2008; Apr. 23, 2008	Bill Banks Candi Lehto Claire Wick Judy Sargent Chris Rogers	"Initial Educator Support Seminars"	CESA 7, Green Bay
April 30, 2008	Claire Wick Chris Rogers	"Initial Educator Teacher PDP Writing Workshop"	CESA 7, Green Bay
May 1, 2008	Claire Wick Chris Rogers	"Initial Educator Teacher PDP Writing Workshop"	CESA 7, Green Bay
June 10, 2008	Claire Wick Chris Rogers	"Initial Educator Teacher PDP Writing Workshop"	CESA 7, Green Bay
November 15, 2007	Tom Joynt Claire Wick Chris Rogers	"Administrator Portfolio Workshop"	CESA 7, Green Bay
May 15, 2008	Tom Joynt Claire Wick Chris Rogers	"Administrator Portfolio Workshop"	CESA 7, Green Bay
August 20, 2007	Claire Wick Chris Rogers	"Effective Mentoring Workshop"	CESA 7, Green Bay
August 21, 2007	Claire Wick Chris Rogers	"Effective Mentoring Workshop"	CESA 7, Green Bay
April 10, 2008	Claire Wick Chris Rogers	"Effective Mentoring Workshop"	CESA 7, Green Bay
May 7, 2008	Claire Wick Chris Rogers	"Effective Mentoring Workshop"	CESA 7, Green Bay
June 11, 2008	Claire Wick Chris Rogers	"Effective Mentoring Workshop"	CESA 7, Green Bay



Initial Educator Support Seminars

With *Bill Banks, Candi Lehto, Judy Sargent, Claire Wick & Chris Rogers*

Schedule	<p>September 19, October 10, November 28, 2007 January 24, March 5, April 23, 2008 (Six session series) Location: CESA 7, Green Bay Check in 4:15 pm Workshop 4:30 pm - 7:00 pm</p>	
Presenters	<p>Bill Banks: Teacher in Kaukauna Area School District Candi Lehto: Administrator at Oconto Falls School District, Judy Sargent: CESA 7 Director of School Improvement Services, Claire Wick: CESA 7 School Improvement Specialist, Chris Rogers: Co-Coordinator of the CESA 7 LRSC</p>	
Audience	<p>PK-12 new Initial Educators and their mentors.</p>	
Description	<p>A facilitated series of seminars that provide professional learning and collaboration in the first year of teaching. This six-part series is scheduled after school throughout the school year to provide support for new teachers and their mentors.</p> <p>9/19/07: Creating a Classroom Learning Community: Classroom Management & Instructional Strategies. Facilitator – Bill Banks. Bill shares a wealth of classroom management and instructional strategies with participants, as well as fun and easy ways to get students engaged in learning.</p> <p>10/10/07: Importance of Effective Home/School Communication. Facilitator - Candi Lehto and Claire Wick. Candi Lehto shares effective conferencing ideas with participants. Participants will have opportunities to role-play conference situations that may arise. Claire Wick will guide you through setting up an online electronic homepage tool to help you develop online communication for your parents and students.</p> <p>11/28/07: Instructional Strategies for Differentiated Learning. Facilitator – Bill Banks Bill shares differentiation and instruction strategies to encourage an active learning climate in your classroom. Resources include cooperative learning strategies, efficient group-decision-making processes, graphic organizers, reciprocal learning strategies, paired reading, and more.</p> <p>1/24/08: Classroom Assessment for Student Learning. Facilitator – Judy Sargent, Ph.D. Judy will provide an assessment guide to cover why we assess, how we assess, and multiple assessments. Concepts covered are achievement targets and assessment methods to measure those targets; conceptual understanding, assessment design; performance criteria; and rubrics. Judy delineates steps in task design, and includes a continuum of assessment methods.</p> <p>3/5/08: The Professional Life of the Teacher. Facilitator – Claire Wick & Chris Rogers New teachers will spend time in The World Café, reflecting on their first year and what it means to be a professional. They develop a philosophy of education and begin entering artifacts and documents into their electronic portfolio.</p> <p>4/23/08: What you need to know about PI34 and the PDP Process. Facilitator – Claire Wick & Chris Rogers New teachers will spend time reflecting on their first year of teaching. They will review PI34, and explore tools to help them write their PDP.</p>	
Standards	<p>WTS: I-10</p>	
Registration	<p>Complete series: \$350/person (Includes <u>educator-portfolio</u> & <u>home page tool</u>, handouts, refreshments and dinner.)</p>	<p>Please visit www.cesa7.k12.wi.us and click on the “register chalkboard” icon. For questions, please contact: Chris Rogers, 920-617-5640 or email: crogers@cesa7.k12.wi.us</p>

CESA LRSC presents ...

Initial Educator Teacher PDP Writing Workshops

With Claire Wick



Schedule	April 30, 2008; <u>OR</u> May 1, 2008; <u>OR</u> June 10, 2008 Location: CESA 7, Green Bay Check in 8:00 am, Workshop 8:30 am - 3:30 pm	
Audience	PK-12 Initial Educators	
Presenters	Claire Wick , CESA 7 School Improvement Specialist/Co-Coordinator CESA 7 LRSC Chris Rogers , Co-Coordinator of CESA 7 LRSC	
Description	This one-day workshop will assist new teachers to develop their own teacher standards-based Professional Development Plan (PDP). Participants will experience: <ul style="list-style-type: none">• Overview of PI 34 and licensure stages• PDP Professional Development Plan process, including Self-Reflection tools• PDP format	
Standards	WTS: 9	
Registration	\$125 per participant <i>(Includes materials, refreshments and PPI electronic tool for reflection.)</i>	Please visit www.cesa7.k12.wi.us and click on the “register chalkboard” icon. For questions, please contact: Chris Rogers, 920-617-5640 or email: @crogers@cesa7.k12.wi .

Administrator Portfolio Workshops

With Tom Joynt



Schedule	<p>November 15, 2007 <u>OR</u> May 15, 2008</p> <p>Location: CESA, Green Bay</p> <p>Check in 8:00 am, Workshop 8:30 am - 3:30 pm</p>	
Audience	<ul style="list-style-type: none"> • School and district administrators seeking professional growth in understanding administrative standards • School and district administrators who wish to become familiar with the portfolio process for their professional development • School administrators who wish to lead teachers in the portfolio process • Aspiring principals 	
Presenters	<p>Tom Joynt, UW-Milwaukee adjunct professor and former Green Bay Schools Superintendent Claire Wick, CESA 7 School Improvement Specialist/Co-Coordinator CESA 7 LRSC Chris Rogers, Co-Coordinator of CESA 7 LRSC</p>	
Description	<p>This workshop is designed to provide administrators with an opportunity to self-reflect and plan their professional portfolio based on the Wisconsin and ISLLC Administrator Standards. Participants will examine their own evidence for meeting standards, draft professional development goals (that meet PI 34 guidelines), and design the framework for their professional portfolio and ongoing personal/professional development. Each participant will receive a subscription to the web-based <i>educator-portfolio & homepage</i> for their reflections and collection of artifacts.</p> <p>Agenda</p> <ul style="list-style-type: none"> • Introduction to the reflective process and self-assessment • Standard 1—Leadership and the Teacher Standards • Standard 2—Leading Vision, Mission, Values and Goals • Standard 3—Leading Culture and the Instructional Program • Standard 4—Leadership with Resource Management • Standard 5—Community Leadership and Diversity • Standard 6—Leadership and Integrity • Standard 7—Political and Social Leadership • Professional Development Planning • Portfolio Planning and Evaluation 	
Standards	<p>WAS: 1</p>	
Registration	<p>\$125 per participant</p> <p><i>(Includes materials, lunch, Administrators Professional Practice Inventory Electronic tool and e-portfolio and home page tool.)</i></p>	<p>Please visit www.cesa7.k12.wi.us and click on the “register chalkboard” icon. For questions, please contact:</p> <p>Chris Rogers, 920-617-5640 or email: crogers@cesa7.k12.wi.us.</p>



Effective Mentoring Workshops

With Claire Wick and Chris Rogers

Schedule	<p>August 20, 2007, <u>OR</u> August 21, 2007, <u>OR</u> April 10, 2008, <u>OR</u> May 7, 2008, <u>OR</u> June 11, 2008 Location: CESA 7, Green Bay Check in 8:00 am, Workshop 8:30 am - 3:30 pm</p>	
Audience	<p>Professional Educator Level teachers who wish to become trained mentors.</p>	
Presenters	<p>Claire Wick, CESA 7 School Improvement Specialist/Co-Coordinator CESA 7 LRSC Chris Rogers, Co-Coordinator CESA 7 LRSC</p>	
Description	<p>This one-day workshop meets PI-34 guidelines for training teacher mentors and provides interactive activities to prepare mentors to work with Initial Educators. Participants receive the comprehensive <i>Effective Mentor Notebook</i> (includes: <i>Mentor Handbook</i>, <i>Mentor Journal</i>, <i>Teacher Self-Assessment</i> and <i>Qualities of Effective Teachers</i> by Stronge.) Topics include:</p> <ul style="list-style-type: none"> ▪ The Mentoring Process ▪ Preparing for Mentoring ▪ Effective Teaching Skills ▪ Overview of PI34: Reflecting and Guiding New Teachers for Future Professional Growth ▪ Planning the mentoring year 	
Standards	<p>WTS: 9</p>	
Registration	<p>\$125.00/person (Includes lunch and Effective Mentor Notebook). (<i>Effective Mentor Notebook</i> includes <i>Mentor Handbook</i>, <i>Mentor Journal</i>, <i>Teacher Self-Assessment</i>, <i>Qualities of Effective Teachers</i> by Stronge and <i>PPI</i> electronic reflection tool.)</p>	<p>Please visit www.cesa7.k12.wi.us and click on the “register chalkboard” icon. For questions, please contact: Chris Rogers, 920-617-5640 or email: @crogerscesa7.k12.wi.</p>

Electronic PDP Process (WI PDP) for Initial Level Educators



<p>Purpose</p>	<p>Through the LRSC, the licensure applicant can write a PDP and select members of their PDP Review Team from a pool of trained reviewers. An online tool, <i>WI PDP</i> tool, is available to guide the process of PDP writing, approval, and verification.</p> <p>This process may be followed by any licensed initial level educator-teachers, administrators and pupil services educators. The LRSC provides an “electronic” pool of DPI-trained PDP review team members representing:</p> <ul style="list-style-type: none"> • teachers from pre-kindergarten through high school • administrators • pupil services educators (such as school counselors) <p><u>Some Frequently Asked Questions</u></p> <p>Who is an Initial Level Educator?</p> <p>Any licensed educator who received their license in Wisconsin after August 31, 2004. This includes teachers, pupil services educators, and administrators.</p> <p>Do I need to meet face-to-face with my review team members?</p> <p>No, the LRSC PDP process is completed entirely online through a secure web-based PDP tool.</p> <p>Where do I keep records of my professional development activities?</p> <p>You may use the web-based <i>educator-portfolio & homepage</i> designed specifically for this purpose. See a demo at: www.cesa7lrsc.org click on “Products”</p>
<p>Audience</p>	<p>Initial educators, new teachers, and license renewal candidates.</p>
<p>Description</p>	<p>PDP (Professional Development Plan) Process</p> <p><u>Steps using the online WI PDP Tool</u></p> <ul style="list-style-type: none"> • Initiate the process by contacting Chris Rogers crogers@cesa7.k12.wi.us at the LRSC. • Develop your PDP using the WI PDP tool. • Convene a PDP Review team for goal/plan approval step. • Document work on PDP by including artifacts and reflections for meeting PDP goal. • Obtain verification of completion of your plan from your review team members online. <p>Fees for Initial Educators: \$350 entire 5 year renewal process</p> <p>Use of WI PDP tool (online) Access to PDP Review team* for goal/plan approval Access to PDP Review team* for goal/plan verification</p> <p>*3 DPI trained reviewers selected by the applicant</p>



educator-portfolio & homepage

<p>Purpose</p>	<p>New for you – whether teacher, administrator or pupil service staff – a new electronic way to easily record and manage your professional growth and communicate with students, parents and colleagues.</p> <p>The <i>educator-portfolio & homepage</i> is a convenient way to record and store your own artifacts of professional growth. You can do away with folders, binders and scrapbooks by using this educator-portfolio. In addition, you can easily create your own professional homepage.</p>	
<p>Description</p>	<p style="text-align: center;">First ...the portfolio</p> <p>Designed specifically for Wisconsin educators, this easy-to-use tool allows you to organize your records by Wisconsin educator standards. The educator-portfolio also offers teachers, administrators, and pupil service personnel the opportunity to demonstrate reflective thinking strategies, show professional growth and share a personal philosophy of teaching and learning.</p> <p>The educator-portfolio provides these benefits:</p> <ul style="list-style-type: none"> ▪ Web-based – accessible from any internet connection ▪ Educator standards based (includes both Wisconsin and national educator standards) ▪ Self-Reflection based (i.e. “What worked best?; What could have been better?; Why something worked as expected or not?”) Provides organized storage for artifacts ▪ User friendly ▪ Cost effective (subscription based-can be purchased individually or in district groups) ▪ Provides convenient organization of resume, favorite links, photo gallery and license information ▪ Has full text editing features on PCs (as found in MS Word) 	<p style="text-align: center;">And second ...the homepage</p> <p>The <i>educator-portfolio & homepage</i> also provides an “Educator Homepage” for communication purposes. This page has design capability for the educator to individualize and personalize their homepage for colleagues, parents, students and community.</p> <p>The Homepage:</p> <ul style="list-style-type: none"> ▪ Can be individually designed—choose your own theme and “style” ▪ Contains a photo gallery to post photos of your class, meeting or event ▪ Has full text editing features (as found in MS Word) ▪ Provides an area for communicating information, news, greetings, overview, etc. ▪ Provides an area for posting assignments, committee tasks, meetings
<p>Subscription Information</p>	<p>The <i>educator-portfolio & homepage</i> is available by purchasing a yearly subscription. Subscriptions may be purchased individually or through a district group purchase.</p> <p>Individual subscriptions: First year: \$50 each Subsequent years: \$35 each</p> <p>District subscriptions (groups of 20 or more): First year: \$25/educator Subsequent years: \$20/educator</p>	
<p>For Further Information:</p>	<p>http://www.cesa70\lrsc.org/products.htm \\</p> <p>Or - contact Chris Rogers at crogers@cesa7.k12.wi.us</p>	



Web-Based

Professional Practices Inventory (PPI)

By School Perceptions™

<p>Purpose</p>	<p>Results for Individual Teachers</p> <p>The <i>Professional Practices Inventory</i> (PPI) is an online self-assessment for teachers in ten different areas correlated to the Wisconsin Teaching Standards. The inventory takes about 20 minutes to complete and can be done on any computer with internet access.</p> <p>Results for Schools and Districts</p> <p>Schools participating in the PPI will receive instant online access to aggregate results from their teachers.</p>
<p>Description</p>	<p>Individual Teachers</p> <p>The survey is completely anonymous. At no time will teachers be asked for their name. Teachers get access to the survey using a randomly assigned 16-digit I.D. number. After taking the survey, teachers will have instant access to an individualized report of their results. Teachers can view this report online at any time by re-entering their 16-digit I.D. number. The PPI Individual Teacher Results display your data in an easy-to-use format. The results will help teachers write their Professional Development Plans and comply with PI-34. Highlighted areas quickly identify potential goals for your Professional Development Plan. Teachers will be able to access their individualized online report any time throughout the school year. Feedback will also be made available to colleges or universities the teacher attended so they can improve their teacher-preparation programs.</p> <p>Schools and Districts</p> <p>Schools participating in the PPI will receive instant online access to aggregate results from their teachers. This data will help staff plan meaningful and relevant staff development opportunities for teachers. Because the teachers were involved in generating the data, the staff development events will meet their specific needs and will be well received by them. The results not only show what areas staff members feel they need to improve in, but also the areas in which they are interested in receiving further training. The results give a broad view of the teaching staff's strengths and weaknesses as well as very specific data correlated to the state teaching standards. All results can be segmented into subgroups such as grade level or years of experience.</p>
<p>For Further Information</p>	<p>Call School Perceptions: (262) 644-4300</p>

LRSC Resources	
Self-Assessment and Reflection Tools	
PPI – <i>Professional Practices Inventory for Teachers</i> * By School Perceptions, Inc. (To purchase call 262-644-4300)	
PPI – <i>Professional Practices Inventory for Administrators</i> * By School Perceptions, Inc. (To purchase call 262-644-4300)	
<i>Self-Assessment of Wisconsin Teacher Standards: A Tool for Teacher Self-Reflection</i> (By Judy Sargent and Claire Wick)	Less than 20 - \$8.50 20 to 99 - \$8.00 100 plus - \$7.00
<i>Self-Assessment for School Leaders (SASL): A Self-Guided Reflection Tool</i> (By Ann Smejkal, Shirley Senarighi and Judy Sargent)	\$22.50 each 5 or more - \$20.00 each
<i>Self-Assessment for School Leaders (SASL): A Self-Guided Reflection Tool based on the Wisconsin Standards</i> (By Ann Smejkal, Shirley Senarighi and Judy Sargent)	\$12.50 each 5 or more - \$10.00 each
<i>Teacher Self-Assessment of Targets (TSAT) and Targets for Teachers: A Self-Study Guide for Teachers in the Age of Standards</i> (By Judy Werder Sargent and Ann Smejkal)	Book - \$ 23.00 each
	Workbook - \$ 2.50 each
Laminated Posters	
Wisconsin Teacher Standards Poster	\$8.00
Wisconsin Administrator Standards Poster	\$8.00
Wisconsin Pupil Services Standards Poster	\$8.00
Portfolio & Homepage Tools	
Educator-Portfolio & Homepage – Individual (*Purchase at www.educator-portfolio.com with credit card)	\$50.00/Person (First Year)
Educator-Portfolio & Homepage – District or School (Minimum of 20 staff members)	\$25.00/Person (First Year)
Effective Mentoring – Mentor & New Teacher Materials	
Mentor Notebook (Each binder includes: <i>Mentor Handbook, Mentor Journal, Self-Assessment of WI Teacher Standards & Qualities of Effective Teachers</i>)	\$55.00/binder
<i>Mentor Handbook</i>	\$24.00
<i>Mentor Journal</i>	\$8.00
New Teacher Notebook (Each binder includes: <i>New Teacher Handbook, New Teacher Journal, Self-Assessment of WI Teacher Standards & Qualities of Effective Teachers</i>)	\$45.00/binder
<i>New Teacher Handbook</i>	\$15.00
<i>New Teacher Journal</i>	\$8.00
<i>Qualities of Effective Teachers</i> (Stronge)	\$20.00
* These items NOT AVAILABLE through CESA 7	
For more information regarding LRSC resources, materials and reflection tools, contact Chris Rogers, 920-617-5640 or email: crogers@cesa7.k12.wi.us	

LRSC Frequently Asked Questions



<p>Who is an Initial Educator?</p>	<p>"Initial Educator" means an individual who has successfully completed an approved program after August 31, 2004 and who is licensed by the Department of Public Instruction for the first time in a particular level or category.</p>
<p>Who is a Professional Educator?</p>	<p>"Professional Educator" is an individual who has successfully completed the Initial Educator License stage with three or more years of experience and a verified PDP. Professional educators must renew their license every five years. If the professional educator received a Wisconsin license before August 31, 2004, he or she has the option of renewing the license by completing a PDP or by taking six credits from an approved higher education program. The professional educator licensed after August 31, 2004, must renew by completing a PDP and having the plan verified by a trained PDP Team.</p>
<p>Who can use the LRSC services?</p>	<p>Any licensed educator from public schools, private schools, early childhood centers or correctional facilities in Wisconsin can use the LRSC services.</p>
<p>Who do I contact with my specific license questions?</p>	<p>Go to www.dpi.wi.gov/tepdli ,OR Contact the Department of Public Instruction Licensing Expert: Mark Schwingle at 608-266-1633, email: mark.schwingle@dpi.state.wi.us</p>
<p>What is the role of the LRSC in license renewal?</p>	<p>The LRSC is designed to provide support to educators during the process of their license renewal. The LRSC provides access to an online PDP tool for approval and verification of the PDP, along with other related services and resources. While the LRSC offers support and resources, only DPI can grant license renewal.</p>
<p>For Further Information:</p>	<p>Go to www.cesa7lrsc.org Or contact Chris Rogers, 920-617-5640 or email: crogers@cesa7.k12.wi.us</p>